



14400 Bergen Boulevard · Noblesville 46060
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 FAX: +1.317.773.9082 · www.helmerinc.com
 Customer Service: orders@helmerinc.com
 Accounting: accountsreceivable@helmerinc.com

***** SERVICE ACCOUNTS ARE ESTABLISHED AS CREDIT CARD ACCOUNTS *****

Customer Information Request

Company Information

Company Name:
 Type of Business:
 Dun & Brad Street# (if applicable: Main Phone:

Tax Information

Exempt Status: Yes: No:
 Ship to County:

**** If YES, include tax exemption certificate ****

AN EXEMPTION FORM IS REUQUIRED FOR ALL LOCATIONS

Contact Information

Accounts Payable:
 Phone: Fax: e-mail address:
 Purchasing:
 Phone: Fax: e-mail address:
 Chief Financial Officer:
 Phone: Fax: e-mail address:

Address

Bill To Information:

Ship to Information:

(Should there be multiple ship-to addresses, please provide all destinations, including county of ship-to.

Does facility have a loading dock? Yes: No:

Does facility have access to a fork-truck or pallet jack for unloading heavy equipment? Yes: No:

*******Helmer Scientific payment terms are net 30 days*******

Failure to complete this form could result in shipment delay of your order.

Signature: